

UUCB BOARD OF DIRECTORS MEETING

Tuesday September 25th, 2018, 6:10-8:00 pm

Present: President: Hailey Ellingham; Vice President: Caroljean Bongo, Secretary: Natalie Vernon, Treasurer: Garth Shanklin, Member at Large: Mike Kercher, Camellia El-Antably, Past President. Member at Large Phil Stump and Rev Hannah Villnave present via Zoom.

Rev. Hannah opened the meeting at 6:10 with a Chalice Lighting.

The Board had a brief Check-in.

CONSENT AGENDA: Approval of the Consent Agenda was brought up. Garth requested that the Financial Report would require some discussion, and it was pulled it out of the Consent Agenda. Also, there was discussion of changes that needed to be made to Minutes from Meetings and Special Board Meetings on July 10, July 29th, and August 1st. Natalie will make the changes. Camellia made a motion to accept the Consent Agenda, stipulating that the Treasurer's report would be discussed later in the meeting, and the corrections would be made to the minutes as discussed. Caroljean seconded the motion, and it passed unanimously.

TREASURERS REPORT: Garth presented the Treasurer's Report. It was requested that the Board receive these documents in the future in advance of the Board meeting so we have time to review them. He reported that we now have a total amount to give to the Anonymous Donor who will be making reparation for the money embezzled from the church. Hailey will contact the Donor to ask for a status report.

Garth mentioned that there is still an outstanding balance from the Service Auction, and those congregants are being contacted. Also, the boiler will need a repair of three new valves estimated at \$300, and no gutter estimates are approved yet for the work to begin.

RBC Wealth Management requires five additional signatures form the Board for Certification of Investment Powers. This form was signed and will be returned by Garth to RBC.

UPDATES and REPORTS:

The Compensation and Benefits committee has been working on the Book Keeper and Administrator job descriptions. We do have a new Music Director, Tyler Cessor, who only needs to sign a contract also signed by Hailey and Rev. Hannah. This will be emailed to Tyler to sign, and he is expected to attend church on Sept 30th.

UUCB WITHDRAWING FROM 9TH GRADE TRIP: Rev. Hannah explained that she and several other Religious leaders from the Rocky Mountain District have been working on correcting some problems with the 9th grade trips around the issues of safety, oversight, curriculum, and needing to use best practices. This process has not proved successful enough and we and the other RMD congregations withdrawing for this year. It is hoped that that this absence will

provide an opportunity to reorganize this immersion trip more strictly in accordance with the values, principles and goals.

A letter will go out this week to explain this, to all affected congregations, signed by the educators involved. There are hopes that more of a UU Immersion process can be developed for the 9th grade group in the interim as the 9th Grade yearly trip is being actively worked on and improved.

Questions can be directed back to the letter, or people can speak with Mary Scherden or Reverend Hannah.

WINTER LEADERSHIP RETREAT: The Leadership Development Team is planning the winter Retreat involving the Board, LDT, and the Committee on Shared Ministry. This is proposed for Friday evening and Saturday, January 11-12th. It was agreed that COSM should also be involved in the planning process, and Hailey will contact them.

ROOF UPDATE: Mike reported the difficulty he was having with communications with the Roofing Company. We are still in the cue, but we get bumped by the many emergencies the company is addressing. Mike cautioned us that although we have a signed and accepted contract, it is possible or even likely that work not covered in that may surface and be necessary. After discussion Camellia moved that if this occurs, the Board should be notified by Mike, but we would authorize up to \$3000 in unexpected expenses. Natalie seconded this motion, and it passed unanimously.

BIKE RACK FOR CHURCH: This was a request from the Congregation. Building and Grounds suggested that we move the bike rack from the back of the Church and put it in the front, maybe spruce it up to complement the Church front entryway.

DISCLOSURE UPDATE AND REACTIONS: Executive Session where we discussed the Congregation's reaction to how the Board handled Shelley's resignation. We agreed that at some point there would be a follow-up document summarizing the process, possibly a FAQ and compiled notes. Maybe an ad hoc subcommittee could take this on.

BOARD OF DIRECTOR MINUTES: These are to be approved of by the Board of Directors, then submitted to the church administrator to post outside the church office, and on the website.

COUNT AND CLOSE:

We reviewed the Count and Close rules again. A Board member must do the Counting even if there is a COSM person doing the service greeting. If COSM member is doing the announcement, they are assigned a Board Member for the count. If there is only one Board member present, the Financial Committee can be tapped to help. Steve Furtney, Marcie Linde, John Sanford, Mike Shonsey, Jenn Goodman, Paul Howard, Garth or Joey.

Also, we should be present for the closing up of the church, including checking that windows are locked and shut, and that someone is there to lock all doors when they leave.

IMPORTANT UPCOMING DATES

Board Meeting October 23rd, 2018

WinterMart, Dec. 14 and 15th, 2018

Leadership Offsite, Jan 11th and 12th, 2019

Service Auction. Feb. 2nd, 2019

Respectfully submitted for review by Natalie Vernon, Board Secretary, Oct 21, 2018.
Corrections welcomed.