

UUCC BOARD OF DIRECTORS MEETING – MINUTES

July 23, 2019

P. Stump

Present: President: Caroljean Bongo, Hailey Ellingham, Garth Shanklin, Bob Weinland, Mike Kercher, Phil Stump, Reverend Hannah Villnave

Meeting called to order by President Caroljean Bongo at 6:05 pm.

Caroljean described the consent agenda items; today's meeting agenda, the correct minutes from the June 25, 2019 Board meeting, staff report from Rev. Hannah, and minutes from LDT. Garth Shanklin explained the financials were not forwarded by Camellia so the Treasurers Report needs to be removed. Bob made a motion to approve the consent agenda and Garth seconded. The motion passed unanimously.

Old Business and Updates:

Mike Kercher reported on the No Hate in Our Town. As noted in our June Board minutes, Abbey had contacted Sarah Burlingame and talked to Laramie NHIOT. Progress is expected to occur in September.

Rev. Hannah provide an update Feminist Leaders for Reproductive Justice Program with the UUCC as the training site. She said dates have been set. The contract is held up due to Rhonda Woodard's review of arbitration language and the dispute venue being in New York. We have requested venue in Wyoming and contract is still under legal review. The contract review/approval by Board is expected to occur prior to the Aug. Board meeting via email.

Caroljean explained the new count schedule and seeking input from Board members to sign up for slots. She reminded the Board members that the person counting need to check windows are closed and confirm someone will be responsible for locking the church. The counting person is responsible for building lockup and closure, or to confirm that there will be someone responsible for doing so.

Phil reported that the concrete for bike rack is anticipated to occur with volunteers in Aug.

Caroljean explained she has been working with our new Administrator, Tamra, to update the policy files on the church website. Tamra will be meeting with Gene Heater to find the most current versions of the policies in multiple folders on the church hard drive.

The Fall Leadership Retreat will be Sept. 13 and 14. Other Church Committees will attend on the 13th, Membership, Finance, and Worship Associates and others. The dinner will be at 5:30 pm and program will be 6 – 9 pm on Sept. 13. Sat., Sept. 14 will include Board, LDT, and COSM members.

Caroljean spoke about the church's development of a Mission statement. Folks will be talking to members that completed the mission statement in 2012 to learn about the process and to seek input.

The next COSM meeting is Thurs., Aug. 22 at 6:30 pm and Mike Kercher will attend.

New Business:

Rev. Hannah spoke about the potential hiring range for the new Music Director and Board members agreed with proceeding.

Caroljean talked about the Board needing to review the policies that they are responsible for and other Church Committees doing the same. The first policy for Board to review is the Building Use Policy. Board Members Hailey and Bob agreed to review the Policy and report back to the Board.

Caroljean explained the process of doing a post disclosure update to the Congregation. The Board discussed the need to inform the Congregation about new procedures and safeguards and the implementing of best practices. Board discussed contacting Congregation with emailed letter, notification in the weekly newsletter, and hard copy mailing to Congregants not having email addresses. The Board discussed having a Q&A from 11:15 am to 12:15 pm on Sept. 29th. Camellia agreed to prepare a draft letter to the Congregation that will be reviewed by the Board.

Caroljean closed the meeting at 7:40 pm.

Action Items (below): FOR THIS BOARD MEETING.

- a. Hannah to follow up on the Reproductive Justice Project Training contract.
 - b. Hailey and Bob will review Building Use Policy.
 - c. Camellia to draft update letter to the congregation.
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IMPORTANT DATES

Fall Leadership Retreat, Sept. 13 & 14, 2019

Board Post-Disclosure Q&A, Sept. 29, 2nd hour