

## UCC Board

Executive Committee 4/9/2020 on Zoom

### P. Stump Notes

Rev. Hannah Villnave, Caroljean Bongo, Camellia El-Antably, Mike Kercher, Phil Stump

1. Family First Corona Virus Act. Sick leave and extending leave for no school available. There is eligibility for two weeks or 2/3rd of wage for up to 10 weeks. The church can be reimbursed through payroll taxes. Rev. Hannah is considered as self-employed so she is addressed differently. Sharon has a doctor's recommendation to not go to work. She is eligible for 2 weeks of leave. She works for 16 hours per week and is eligible for 32 hours reimbursement. We recommend to extend Sharon's sick leave as long as necessary. This is being referred to C&B (Camellia). We are recommending all Sharon's wages are covered during the leave including any portion not reimbursed.
2. We were able to apply for \$24,000 for the Paycheck Protection Program monies. This will help pay for paychecks and utilities. It will address payments/expenses for 8 weeks after it is received. We may not expend the entire amount in that time.
3. Building Closure. The current closure for the UCC is through May 10th. The closure will be revisited at the next Board meeting on April 28th.
4. Annual Meeting Date. We discussed sending out the notice about second week in May for a virtual Annual Meeting to held May 31<sup>st</sup>. We need to have the budget completed by the Annual meeting. We need to make some decisions about what number we will use for pledging and the budget.
5. Budget. We talked about doing a 3-month budget or a longer 6-month budget. The other option is to go forward with a 12-month flat budget and then rely on reserves if necessary. We talked about budgeting for only 6 months for the bookkeeper and music director positions. We can address a cost of living increase as a Board action during the year if the revenue and fund raising (Service Auction, etc.) is looking good. The next budget meeting is April 26.
6. UUA Disaster Relief Fund grant for Family Promise. We talked about receipt of the disaster relief funds that Rev. Hannah applied for and the church will be receiving. The \$4,500 funds were mailed on Tuesday April 7<sup>th</sup> to fund two families in the month of April. We also have a small UCC budget amount for Family Promise that can help pay for this. The two families are staying in a discounted Airbnb.