

Board Meeting 10/10/2022 Minutes
Submitted by Gene Heater, Board Secretary

[Link to Board Zoom Meeting](#)

ZOOM meeting was called to order at 6:35

Present via ZOOM: Elaine Hayes, Elizabeth Mount, Emily Smith, Camellia El-Antably, Gene Heater, Carol Bowles, Randy Basden

Chalice lighting & Brief Check-In

1. Consent agenda

- a. Agenda for today's meeting
- b. Staff reports
 - i. Minister
- c. Committee reports
 - i. COSM
- d. Board Meeting Minutes
 - i. September
- e. Treasurer report & Balance Sheet
 - i. September

MOTION: Camellia moved to approve the consent agenda. Emily seconded. Motion carried.

2. Old Business & Updates

- a. LDT Updates – Emily
 - i. Board should advise LDT about hiring RE director
 1. Emily will advise that no hiring is immanent
 - ii. Meeting is next week
- b. Living Generously/Finances
 - i. Need to appoint a committee
 1. Will research best practices - UUA websites
 2. Elizabeth will be a connector to other congregations
 3. Elaine will research and discuss with Rev. Elizabeth
 4. Need to decide how to handle stewardship
 - ii. Elaine will try to attend a finance committee
 1. 3rd Thursday 4:15
 - iii. Appointment of a Financial Review Team
 1. Possible nominees
 - a. Steve Furtney
 - b. Mike Kercher
 - c. Tim Thorson
 2. Elaine will contact them.
- c. UUCU live streaming
 - i. Nursery Speaker and monitor
 1. Mike Kercher planning to mount monitor
 2. Elaine will check with Mike for update
- d. Holiday fair
 - i. Terri and Kathleen are hosting.

- ii. Marcie Linde will take the money
 - iii. Dec 16 and 17
- e. Rev Elizabeth's installation
 - i. Camellia has arranged for a stole to be sewn
 - ii. We should form a committee to plan the installation
 - 1. Birgitt, Mark, Susan, Search committee members, COSM, Marcie are possible organizer's
 - 2. Emily is board member and will contact others
 - 3. Congregational meeting on May 21
 - 4. Installation should be before that
- f. Fence Repair
 - i. Phil removed fence around dumpster
 - ii. Gene advertised fence panels on Facebook and received several responses
 - iii. The fence panels have been removed
- g. Realm CMS
 - i. Governance advisory group
 - 1. Article in newsletter yet to come
 - ii. Camellia and Jan have been granted access to Realm Refresh Websites to check out using this system to design website
 - iii. Parallel processing of accounting to be done in October with the goal of going live in November.
 - iv. Defining how the entering of newcomer profiles by greeters will be handled
 - v. Working on moving weekly newsletter mailing from MailChimp to Realm
 - vi. Working on scheduling greeters, streaming team, and coffee hour workers through Realm
- h. Technology
 - i. Administrator and Bookkeeper Documents folders are being backed up automatically to Google Workspace Drives.
- i. Insurance update
 - i. Emily met with KIm our insurance agent at Church Mutual
 - ii. Cyber insurance is new
 - iii. 4% inflate instead of 2%
 - iv. Emily will investigate commercial kitchen rider
 - v. Policy is based on the number of board members
- j. Drinking fountain and bathroom
 - i. Phil is thinking about replacing water fountain with a modern fixture
 - ii. Emily will email Phil about the water fountain and sink and let Jan know results to prepare anticipatory signage..
 - iii. Middle bathroom sink leaks

3. New Business

- a. Appointment of RE Committee
 - i. The Startup group felt that the lack of child and youth RE was a church crisis that must be dealt with.
 - ii. The bylaws state that the RE committee is a standing committee of the board.
 - iii. They requested that the Board provide one or two board members to head a task force composed of members of the board, the COSM, LDT, and the membership committee to establish an RE committee to oversee

- the rejuvenation of our RE program
- iv. Carol, Gene and Randy will be the board representatives.
 - v. Moving RE responsibility to COSM would be a bylaws change and negotiation with COSM would be required.
 - vi. Goal is to have an RE committee formed by Nov 15.
 - vii. The role of the task force is to find at least 7 people to be on the RE committee.

MOTION: Randy moved to adjourn the meeting. Emnily seconded. Motion carried.

Meeting Adjourned at 7:43

Next Board Meeting: Monday, November 7 - 6:30 PM

Upcoming dates:

November 5 - Leadership Retreat

December 16-17 - Holiday Fair